

# 2012 Minutes of the Board

Presque Isle County

Presque Isle County Commissioners



Updated: 2012

The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Wednesday, **January 4, 2012**, at 9:30 a.m. for the purpose of organizing.

County Clerk Susan Rhode called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kristin A. Sorgenfrei, Michael Darga, Carl L. Altman and Stephen Lang.

Commissioners excused: None.

### **ELECTION OF A CHAIRMAN**

Commissioner Darga nominated Carl Altman for chairman. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Lang to close the nominations and the clerk be instructed to cast a unanimous ballot appointing Carl Altman as chairman for 2012.

Motion carried by a majority vote.

Carl L. Altman is elected Chairman of the Board of Commissioners for 2012 and took his chair. He thanked board members for their support

### **ELECTION OF A VICE-CHAIRMAN**

Commissioner Lang nominated Robert Schell for vice-chairman. After three calls for further nominations and there being none, it was moved by Commissioner Sorgenfrei and supported by Commissioner Darga to close the nominations and the clerk be instructed to cast a unanimous ballot electing Robert D. Schell as vice-chairman for 2012.

Motion carried by a majority vote.

Commissioner Schell took his seat as vice-chairman.

### **PRESQUE ISLE COUNTY BOARD OF COMMISSIONERS RULES OF ORDER AS AMENDED**

Moved by Commissioner Darga and supported by Commissioner Lang to adopt the 2012 Presque Isle County Board of Commissioners Rules of Order as amended.

Motion carried by a majority vote.

### **RESOLUTION – DESIGNATION OF DEPOSITORIES**

WHEREAS, under the laws of the State of Michigan, Act No. 40 of the Michigan Public Acts of 1932, 1<sup>st</sup> Extra Session, as amended (MCL 129.12), this Board is required to provide, by resolution, for the deposit of all public monies, including tax monies belonging to or held for the State, County or other political units coming into the hands of the County Treasurer in one or more financial institutions within the State, and

THEREFORE, BE IT RESOLVED by the Presque Isle County Board of Commissioners as follows:

1. The Presque Isle County Board of Commissioners hereby provides for the designation and deposit of all public money including tax money by the Presque Isle County Treasurer in the following financial institutions:

Huron National Bank of Rogers City as General Depository  
 Citizen's National Bank of Cheboygan  
 Calcite Credit Union  
 Onaway Community Federal Credit Union, Rogers City Branch  
 Independent Bank  
 J.P. Morgan Chase (formerly Bank One)  
 Citizen's Bank of Flint  
 Fifth Third Bank  
 Citizens Bank  
 Independent Bank – CDARS Program  
 First Empire Securities  
 UBS Financial Securities  
 Bank of Alpena  
 First Federal of Northern Michigan – Alpena & Cheboygan  
 PNC Bank – Cheboygan  
 First Community Bank - Cheboygan

2. The Treasurer and Finance Committee are authorized to enter into and execute on behalf of the County any contracts with any bank or trust company for the safekeeping or their party custodianship of any of the County's securities which will be the subject of such safekeeping or third party custodianship arrangements, on such terms and conditions as the County Treasurer shall require, and
3. The County Treasurer is authorized to rely on the continuing effect of this Resolution until amended or repealed by a subsequent resolution of this or a successor Board of Commissioners.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to adopt the above resolution.

Ayes: All. Motion carried by roll call vote.

#### **MEETING DATES FOR 2012 ESTABLISHED**

Moved by Commissioner Darga and supported by Commissioner Schell that the 2012 regular meetings of the Board of Commissioners for the County of Presque Isle will be held on the second Wednesday at 7:00 p.m. and the last Friday at 9:30 a.m., except for the statutory meeting in October, a change due to a holiday, or unless otherwise called by the Chairman.

Ayes: All. Motion carried by roll call vote.

#### **DISCLOSURE RESOLUTION – COMMISSIONER SCHELL**

Moved by Commissioner Darga and supported by Commissioner Lang to adopt the following resolution:

WHEREAS, Robert D. Schell of Onaway, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2011, and

WHEREAS, Mr. Schell is owner of Schell Auto Center, Inc. of Onaway, Michigan, owner of Schell's Resort on Black Lake and a stockholder in Huron National Bank, Onaway Community Federal Credit Union, and the Citizens National Bank of Cheboygan, and

WHEREAS, Huron National Bank, Onaway Community Federal Credit Union and Citizens National Bank of Cheboygan are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Schell is owner of Schell Auto Center, Inc., Schell's Resort on Black Lake and a stockholder of said banks and credit union and does desire to continue business as usual with said businesses, banks and credit union.

Ayes: All. Motion carried by roll call vote.

**DISCLOSURE RESOLUTION – COMMISSIONER DARGA**

Moved by Commissioner Darga and supported by Commissioner Schell to adopt the following resolution:

WHEREAS, Michael Darga of Rogers City, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2011, and

WHEREAS, Mr. Darga is a partner in Darga Brothers of Rogers City, Michigan, and owner of Mike Darga Builders of Rogers City, Michigan, and

WHEREAS, Mr. Darga is a stockholder in Calcite Credit Union of Rogers City, Huron National Bank of Rogers City and Independent Bank of Rogers City, and

WHEREAS, Calcite Credit Union, Huron National Bank and Independent Bank are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Darga is a partner in Darga Brothers of Rogers City, Michigan, owner of Mike Darga Builders, and a stockholder in said credit union and banks and does desire to continue business as usual with said businesses, banks and credit union.

Ayes: All. Motion carried by roll call vote.

**DISCLOSURE RESOLUTION – COMMISSIONER ALTMAN**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the following resolution:

WHEREAS, Carl L. Altman of Hawks, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2011, and

WHEREAS, Mr. Altman is owner of Night Hawk Inn of Hawks, Michigan, a stockholder in Huron National Bank of Rogers City and the Calcite Credit Union of Rogers City, and

WHEREAS, Huron National Bank and Calcite Credit Union are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Altman is owner of Night Hawk Inn of Hawks, Michigan, and a stockholder in Huron National Bank and the Calcite Credit Union and does desire to continue business as usual with said business, bank and credit union.

Ayes: All. Motion carried by roll call vote.

**DISCLOSURE RESOLUTION – COMMISSIONER SORGENFREI**

Moved by Commissioner Schell and supported by Commissioner Lang to adopt the following resolution:

WHEREAS, Kristin A. Sorgenfrei of Millersburg, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2011, and

WHEREAS, Ms. Sorgenfrei is a member of the Huron Pines Resource, Conservation and Development Board, and

WHEREAS, Ms. Sorgenfrei is a stockholder in Huron National Bank of Rogers City, Michigan and the Onaway Community Federal Credit Union, and

WHEREAS, Onaway Community Federal Credit Union and Huron National Bank of Rogers City are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Ms. Sorgenfrei is a member of the Huron Pines R, C & D Board and a stockholder in Huron National Bank of Rogers City and the Onaway Community Federal Credit Union and does desire to continue business as usual with said board, bank and credit union.

Ayes: All. Motion carried by roll call vote.

**DISCLOSURE RESOLUTION – COUNTY CLERK**

Moved by Commissioner Darga and supported by Commissioner Lang to adopt the following resolution:

WHEREAS, Susan M. Rhode of Rogers City, Michigan has been elected Presque Isle County Clerk effective January 1, 2009 for a term of four years, and

WHEREAS, Mrs. Rhode is a stockholder in the Calcite Credit Union of Rogers City and the Onaway Community Federal Credit Union, and

WHEREAS, the Calcite Credit Union and the Onaway Community Federal Credit Union are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mrs. Rhode is a stockholder in Calcite Credit Union of Rogers City, Michigan, and the Onaway Community Federal Credit Union and does desire to continue business as usual with said credit unions.

Ayes: All. Motion carried by roll call vote.

**DISCLOSURE RESOLUTION – COMMISSIONER LANG**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the following resolution:

WHEREAS, Stephen Lang of Presque Isle, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2011, and

WHEREAS, Mr. Lang is a stockholder in Independent Bank of Rogers City and First Federal of Northern Michigan of Alpena, and

WHEREAS, Independent Bank and First Federal of Northern Michigan are used as depositories for funds of said county;

THEREFORE, the Board of Commissioners of Presque Isle County are fully cognizant of the fact that Mr. Lang is a stockholder in said banks and does desire to continue business as usual with said banks.

Ayes: All. Motion carried by roll call vote.

#### **DISCLOSURE RESOLUTION – COUNTY TREASURER**

Moved by Commissioner Lang and supported by Commissioner Darga to adopt the following resolution:

WHEREAS, Coleen Main of Rogers City, Michigan has been appointed as Presque Isle County Treasurer to fill the vacancy in that office which will expire on December 31, 2012, and

WHEREAS, Ms. Main is a stockholder in Calcite Credit Union and Huron National Bank of Rogers City, Michigan and the Onaway Community Federal Credit Union of Onaway, Michigan and

WHEREAS, the Calcite Credit Union of Rogers City, Onaway Community Federal Credit Union of Onaway and Huron National Bank of Rogers City are used as a depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Coleen Main is a stockholder in Calcite Credit Union and Huron National Bank of Rogers City and Onaway Area Community Federal Credit Union of Onaway and does desire to continue business as usual with said credit unions and bank.

Ayes: All. Motion carried by roll call vote.

#### **DISCLOSURE RESOLUTION – WALTER WENZEL**

Moved by Commissioner Lang and supported by Commissioner Darga to adopt the following resolution:

WHEREAS, Walter Wenzel of Rogers City, Michigan has previously been employed by the County of Presque Isle and currently serves as Veteran's Counselor for said county, and

WHEREAS, Walter Wenzel is associated with American Advertising Specialties of Rogers City, Michigan and

WHEREAS, the County of Presque Isle may wish to do business with American Advertising Specialties of Rogers City;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Wenzel is associated with American Advertising Specialties and does desire to continue business as usual with said company.

Ayes: All. Motion carried by roll call vote.

#### **DISCLOSURE RESOLUTION – RICHARD HANSON**

Moved by Commissioner Darga and supported by Commissioner Lang to adopt the following resolution:

WHEREAS, Richard Hanson of Rogers City, Michigan has been employed by the County of Presque Isle since October 13, 2004, and

WHEREAS, Mr. Hanson is owner of PI Security & Surveillance of Rogers City, Michigan, and

WHEREAS, Presque Isle County may wish to conduct business with said PI Security & Surveillance;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Hanson is owner of PI Security & Surveillance and does desire to continue business as usual with said company.

Ayes: All. Motion carried by roll call vote.

#### **POSTING MEETING DATES – APPOINTMENT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to appoint the County Clerk to be responsible for posting regular meeting notices and committee meeting notices of the Presque Isle County Board of Commissioners for 2012.

Ayes: All. Motion carried by roll call vote.

#### **WEATHER/EMERGENCY CLOSING – COUNTY OFFICES**

Moved by Commissioner Schell and supported by Commissioner Darga that the chairman or the vice-chairman be responsible for closing the county offices in case of a weather emergency or any other kind of emergency and to notify the rest of the board members and the radio and local TV station of their decision.

Ayes: All. Motion carried by roll call vote.

#### **OUT-OF-STATE CONVENTIONS – FUNDING**

Moved by Commissioner Lang and supported by Commissioner Darga that no out-of-state conventions, conferences or meetings will be funded during 2012, except by prior approval of the Board of Commissioners.

Ayes: All. Motion carried by roll call vote.

#### **SPENDING LIMITATIONS, BIDDING POLICY AND TRANSFERS**

Moved by Commissioner Darga and supported by Commissioner Schell that it shall be the policy of this Board that continuing for 2012, the limit for spending on supplies will be \$100.00 for any one item or group of items and if the cost exceeds \$100.00, authorization must first be obtained from the Finance Committee or the full Board. Food and medical supplies for the jail are an exception to this directive.

Any elected official, department head or, with approval of the appropriate committee, any committee of this board, may spend up to \$400.00 on capital outlay for any specific item with this expenditure being presented through Claims Audit and the Finance Committee.

Any amount in excess of \$400.00 but less than \$1,500.00 must be presented to the Finance Committee in the form of a verbal or written request and must have verbal or written approval by the Finance Committee.

Any amount in excess of \$1,500.00 must be presented to the Finance Committee in the form of a written request and must have approval by a majority of the Board of Commissioners.

Any amount in excess of \$2,000.00 must have approval by a majority of the Board and be let out for bids. The solicitation of bids for purchases over \$2,000.00 excludes professional services at the discretion of the Board of Commissioners. The Board may waive the bidding policy by appropriate action.

It shall be the policy of this Board that two of the three members listed: the Chairman, Vice-Chairman or Finance Chairman can authorize emergency maintenance repairs or replacements up to \$8,000.00.

No adjustment or transfer of funds shall be allowed which will adjust any employee's salary, bonus, compensation, or benefits, without the approval of the Board of Commissioners.

No adjustment or transfer will be allowed so as to co-mingle funds, and no department adjustment or transfer will be allowed that requires the transfer of funds from other separate funds, either into the department budget, or out of the department budget, without prior approval of the Finance Committee. The transfer or movement of funds does not apply to separate funds established through grant monies received in accordance with grant requests prepared by each department.

Ayes: All. Motion carried by roll call vote.

### **INVITATION TO BID – LEGAL FORM**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the following proposed form of "Invitation to Bid" which meets legal requirements:

#### **INVITATION TO BID**

Notice is given that sealed proposals will be received at the Office of the Presque Isle County Clerk, P.O. Box 110, 151 E. Huron Avenue, Rogers City, Michigan 49779, on or before \_\_\_\_ (date) \_\_\_\_ at the hour of \_\_\_\_ o'clock \_\_\_\_ p.m., to be opened \_\_\_\_ (specify date and time) \_\_\_\_ for:

(Specifications)

\*Optional – a certified check in the amount equal to 10% of the total bid and made payable to Presque Isle County must accompany each bid as evidence of good faith and as guarantee that the bidder will comply with terms of the bid.

\*Optional – the plans and specifications of the work may be examined at the Office of the County Clerk weekdays from \_\_\_\_ (time) \_\_\_\_.

The Presque Isle County Board of Commissioners reserves the right to reject any and all bids (when appropriate add: or to accept any bid as a whole or in part) as in the exercise of discretion the Board may deem to be in the best interest of the County.

Ayes: All. Motion carried by roll call vote.

### **DISCLOSURE RESOLUTION – REGISTER OF DEEDS**

Moved by Commissioner Lang and supported by Commissioner Darga to adopt the following resolution:

WHEREAS, Cathy I. Idalski of Rogers City, Michigan has been elected Presque Isle County Register of Deeds effective January 1, 2009 for a term of four years, and

WHEREAS, Ms. Idalski is a stockholder in the Calcite Credit Union and Independent Bank of Rogers City and the Onaway Community Federal Credit Union of Onaway, and

WHEREAS, the Calcite Credit Union, Independent Bank and the Onaway Community Federal Credit Union are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Ms. Idalski is a stockholder in Calcite Credit Union and Independent Bank of Rogers City and the Onaway Community Federal Credit Union of Onaway and does desire to continue business as usual with said credit unions and bank.

Ayes: All. Motion carried by roll call vote.

### **COMMITTEE APPOINTMENTS**

Chairman Altman made the following committee appointments and special appointments. First named is committee chairperson.

Executive Committee	Altman, Schell, Darga (alternate)
Finance and Auditing Committee	Schell, Altman, Darga (alternate)
Personnel Committee	Lang, Schell, Sorgenfrei (alternate)
Courthouse & Grounds Committee	Darga, Sorgenfrei, Lang (alternate)
Public Health & Safety Committee	Darga, Sorgenfrei, Lang (alternate)
District Health Board	Altman, Sorgenfrei, Schell (alternate) Lang (alternate)

Moved by Commissioner Lang and supported by Commissioner Darga to ratify the above committee appointments as presented by Chairman Altman for 2012.

Ayes: All. Motion carried by roll call vote.

### **SPECIAL APPOINTMENTS**

Chairman Altman made the following special appointments:

53 <sup>rd</sup> Circuit Court Advisory Committee	Sorgenfrei, Altman
Northern Counties Association	Altman
Michigan Works (Consortium)	Schell, Darga (alternate)
MI Townships Association	Lang, Sorgenfrei (alternating members)
Multi County Authority for Solid Waste	Darga
Department of Human Services	Lang
Huron Pines R, C & D	Sorgenfrei
Mental Health	*Nowak – *Citizen Appointment
Community Corrections Advisory Bd.	Altman, Schell
NEMCOG	Altman, Schell (alternate)
CDC/EDC/Tourism	Lang, Darga (alternate)
Transit Authority	Sorgenfrei
Recycling Alliance	Altman, Sorgenfrei (alternate)
Conservation District	Sorgenfrei
H.U.N.T. Board of Directors	Darga, Altman (alternate)
Senior Citizens	Sorgenfrei, Lang (alternating members)
NEMCSA	Sorgenfrei, Altman (alternate)
Citizens Advisory Committee-State Parks	Lang

Moved by Commissioner Lang and supported by Commissioner Darga to ratify the special appointments as presented by Chairman Altman for 2012.

Ayes: All. Motion carried by roll call vote.

**CHIEF ADMINISTRATIVE OFFICER AND FINANCE AND AUDITING COMMITTEE**

Chairman Altman appointed the Chairman of the Board as Chief Administrative Officer for Presque Isle County for 2012 and he appointed Commissioner Schell and Chairman Altman to the Finance and Auditing Committee for 2012 with Commissioner Darga as alternate.

Moved by Commissioner Darga and supported by Commissioner Lang to ratify the appointments of Chief Administrative Officer and the Finance and Auditing Committee for 2012 as presented by Chairman Altman.

Ayes: All. Motion carried by roll call vote.

**PUBLISHING OF MINUTES**

Moved by Commissioner Schell and supported by Commissioner Darga to post a complete version of the minutes of the 2012 meetings of the Presque Isle County Board of Commissioners on the county website, at no extra cost to the county.

Ayes: All. Motion carried by roll call vote.

**PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adjourn until Wednesday, January 11, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 10:07 a.m.

DATE \_\_\_\_\_

\_\_\_\_\_  
Carl L. Altman, Chairman

\_\_\_\_\_  
Susan M. Rhode, County Clerk

The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Wednesday, **January 11, 2012** at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the minutes of December 29, 2011 as printed.

Motion carried by a majority vote.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the minutes of January 4, 2012 as printed.

Motion carried by a majority vote.

### **COUNTY TREASURER'S REPORT**

The Finance Committee will speak with the county treasurer regarding the financial reports for November and December, 2011.

### **2012 JAIL MEDICAL SERVICES CONTRACT**

The Personnel Committee will meet with Norm Smith to draft a new agreement for Jail Medical Services. He will work under the 2011 contract until a new agreement is approved by the board.

### **PRESQUE ISLE COUNTY COUNCIL ON AGING – 2010/2011 YEAR IN REVIEW**

Katie Kuznicki presented an annual report of Presque Isle County Council on Aging activities and services provided to seniors.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the Presque Isle County Council on Aging 2010/2011 Year in Review report as presented.

Motion carried by a majority vote.

### **COUNTY RESOURCE OFFICER POSITION – JOB DESCRIPTION**

Moved by Commissioner Lang and supported by Commissioner Schell to approve the draft as printed outlining the job description of the newly established County Resource Officer position.

Ayes: All. Motion carried by roll call vote.

**DISTRICT HEALTH DEPARTMENT NO. 4 – 2012 APPROPRIATION**

This matter will be placed on the agenda of the next regular meeting.

**HURON PINES – 2012 APPROPRIATION**

Huron Pines is not asking the county to pay dues to their organization, but would like the monetary support of Presque Isle County in the form of an appropriation. The prosecutor will review the requirements to give a monetary appropriation to their organization.

**TRINITY ARCHITECTURE – TAD LATUSZEK**

Tad Latuszek from Trinity Architecture gave an update on the renovation of the Nowicki Building. He stated that Northshore Construction hopes to be finished by the end of February. He presented color schemes and samples of interior finishes and carpeting for the board to review.

**CELL PHONE AGREEMENT – MAGISTRATE**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the cell phone agreement between Presque Isle County and Lori Wirgau, Magistrate, and to authorize the chairman to sign said agreement.

Ayes: All. Motion carried by roll call vote.

**CLAIMS AUDIT**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the Claims Audit of January 9, 2012 in the amount of \$70,161.62.

Ayes: All. Motion carried by roll call vote.

**TRANSFER – 4-H SUMMER RECREATION PROGRAM**

Moved by Commissioner Darga and supported by Commissioner Lang to transfer \$555.88 from Contingencies to Appropriations 4-H Summer Recreation Program to cover the final payout of the 2011 4-H Summer Recreation employment costs.

Ayes: All. Motion carried by roll call vote.

**APPRIOPRIATIONS TO DESIGNATED FUNDS**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the appropriation of funds from the General Fund to the designated funds as listed:

From: Appropriations	100,709.00
To: Employee Termination Fund	200.00
Parks & Recreation Fund	3,500.00
Resource Recovery Fund	15,000.00
Local Unit Appropriation Fund	10,000.00
Building & Zoning Fund	15,000.00
Sheriff Deputy Training Fund	2,000.00
Law Library Fund	2,500.00
MSU Extension Grant Fund (Summer Rec.)	7,509.00
Child Care Fund	25,000.00

Airport Fund	10,000.00
Data Processing Fund	10,000.00

Ayes: All. Motion carried by roll call vote.

### **CERTIFICATE OF RECOGNITION – ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT**

Chairman Altman, on behalf of Presque Isle County, received a certificate of recognition through NEMCOG from the Michigan Energy Office for acting as fiduciary and for the successful completion of the Energy Efficiency and Conservation Block Grant project. He presented the certificate to Sue Rhode, County Clerk, who administered the grant for NEMCOG and the counties involved.

### **FINANCE COMMITTEE REPORT**

Chairman Altman reported on a meeting with the Rogers City Chamber of Commerce regarding their proposal to administer the CDC/EDC program. He also reported there would be a Pure Michigan ad campaign meeting with Ken Yarsovich on January 18<sup>th</sup> and 19<sup>th</sup>.

### **CODE OFFICIALS CONFERENCE – BUILDING OFFICIAL**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize Jim Zakshesky, Building Official, to attend the Bureau of Construction Codes Code Officials Conference in Lansing on January 31<sup>st</sup> and February 1<sup>st</sup>, with registration, lodging, travel and necessary expenses to be paid from the Building & Zoning Fund.

Ayes: All. Motion carried by roll call vote.

### **PRESQUE ISLE COUNTY FINANCIAL ACCOUNTS – AUDITOR RECOMMENDATION**

Moved by Commissioner Schell and supported by Commissioner Lang to authorize Anderson, Tackman & Co. to perform an analysis of the financial accounts of Presque Isle County by reconciling all bank accounts and posting all necessary journal entries from the past that affect the bank accounts, and further to initiate use of the computerized bank reconciliation program in the County Treasurer's office, money to come from the Board of Commissioner's budget.

Ayes: All. Motion carried by roll call vote.

### **COURTHOUSE & GROUNDS COMMITTEE REPORT**

Commissioner Darga will contact various contractors for bids to install outdoor lighting around the courthouse.

### **COUNTY TREASURER'S OFFICE – 40 HOUR WORK WEEK REQUEST**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize Valerie Peacock, chief deputy treasurer, to work 40 hours per week in the County Treasurer's office through June 30, 2012.

Ayes: All. Motion carried by roll call vote.

### **PROSECUTOR'S REPORT**

Prosecutor Rick Steiger reported that Marie Wisniewski, Crime Victim's Advocate, has used money from the prosecutor's forfeiture fund to purchase a wheelchair for use within the courthouse for persons who have a need for it.

### **DISTRICT COMMISSIONER REPORTS**

Commissioner Darga reported on recycling in Emmet County and that he will be meeting with them in the future. He is also giving a presentation on recycling to students at St. Ignatius School.

Commissioner Sorgenfrei reported on a NEMCSA meeting and the job growth in our area. She has been asked to be on the search committee for an MSU extension educator. She also reported on a Recreation Plan public hearing she attended.

Commissioners discussed a meeting sponsored by Wolverine Power where they will give an update on the progress of the proposed power plant on Friday, January 13, 2012 at 3:00 p.m. at the Rogers City Senior Center.

### **EXECUTIVE SESSION**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to go into executive session to discuss a personnel matter as requested by Prosecutor Rick Steiger.

Ayes: All. Motion carried by roll call vote.

Chairman Altman declared a short recess. Following the recess, the Board went into executive session.

9:05 p.m. Chairman Altman called the open meeting back to order with all commissioners present.

### **CORRESPONDENCE**

Copies of the following were given to board members for review:

A letter from Rep. Peter Pettalia regarding a town hall meeting.

A notice from Joe Cercone regarding a Pure Michigan ad campaign.

### **PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

### **ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Friday, January 27, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 9:06 p.m.

DATE \_\_\_\_\_

\_\_\_\_\_  
Carl L. Altman, Chairman

\_\_\_\_\_  
Susan M. Rhode, County Clerk

The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Friday, **January 27, 2012**, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve the minutes of January 11, 2012, as printed.

Motion carried by a majority vote.

#### **2012/2013 JAIL MEDICAL SERVICES CONTRACT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the 2012/2013 Jail Medical Services Contract between Presque Isle County and Norman Smith and to authorize the chairman to sign said contract, contingent upon review by the prosecuting attorney.

Ayes: All. Motion carried by roll call vote.

#### **COUNTY TREASURER'S REPORT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the County Treasurer's financial reports for December, 2011 and the account balance report for January, 2012.

Motion carried by a majority vote.

#### **COUNTY TREASURER – PURCHASES**

Coleen Main, County Treasurer, stated that she has purchased a new server and postage machine from the Foreclosure Fund.

#### **DISTRICT HEALTH DEPARTMENT NO. 4 – 2012 APPROPRIATION**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to update the 2012 appropriation to the District Health Department No. 4 in the current budget by transferring \$164.20 from Appropriations-Health Department to Contingencies, thereby making the 2012 appropriation \$100,963.00.

Ayes: All. Motion carried by roll call vote.

**DEPARTMENT OF HUMAN SERVICES DIRECTOR**

Julie Sproul, Director of the Department of Human Services presented the board with an update on the local DHS services and statewide activities. There are 11 staff back in Rogers City and the state wants to make services and benefits more accessible to citizens.

**RESOLUTION TO BORROW AGAINST  
ANTICIPATED DELINQUENT 2011 REAL PROPERTY TAXES**

Commissioner Darga offered the following resolution and moved its adoption. The motion was seconded by Commissioner Lang:

WHEREAS, the Board of Commissioners of the County of Presque Isle (the "County") has heretofore adopted a resolution establishing the Presque Isle County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Presque Isle County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2011 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2012, will be approximately \$2,000,000, exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Presque Isle, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed Two Million Dollars (\$2,000,000) and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2011 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2012, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2010 delinquent taxes outstanding on March 1, 2012, or the portion of the 2011 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2012" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest

at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

#### Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

#### Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

#### Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, if the notes are sold at a discount, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2012, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2012 Collection Account established in Section 6 hereof.

### 2012 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2012 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on or after March 1, 2012, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

### Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2012 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2012 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

### Security for Payments of Notes

8. All of the moneys in the 2012 Collection Account and the 2012 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2012 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

### Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2012 Collection Account and the 2012 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2012 Collection Account

10. Upon the investment of moneys in the 2012 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2012 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law, once in *The Bond Buyer* or the *Detroit Legal News*, both of which are hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a

facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

#### Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner of his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be

paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

#### Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

#### Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

#### Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County

in the premises. Any note issued under the provisions of this section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

#### Chargebacks

18. For any principal payment date of the notes on or January 1, 2015, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2012 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.

#### Purchase of Notes by County

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

#### Issuance of Refunding Notes

20. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

#### Form of Notes

21. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer's execution thereof.

After discussion, the vote was:

Yeas: Commissioners Schell, Sorgenfrei, Darga, Lang, and Chairman Altman.

Nays: None.

Absent: None.

A sufficient majority having voted therefor, the Resolution to Borrow to Against Anticipated Delinquent 2011 Real Property Taxes was adopted.

Motion carried by roll call vote.

**RESOLUTION OF AGENCY  
PURSUANT TO SECTION 87c OF ACT 206**

The following resolution was offered by Commissioner Lang and seconded by Commissioner Sorgenfrei:

WHEREAS, the Board of Commissioners of this County has heretofore adopted a resolution establishing the Presque Isle County Delinquent Tax Revolving Fund, pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, this Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the County Treasurer; and

WHEREAS, pursuant to Act 206, upon creation of the Fund the County Treasurer is to act as agent for the County to administer the Fund; and

WHEREAS, the Board of Commissioners of the County has adopted a Resolution to Borrow Against Anticipated Delinquent 2011 Real Property Taxes to continue the Fund for 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF PRESQUE ISLE, STATE OF MICHIGAN, as follows:

1. Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2012 by the County such sums as are provided by law.
2. As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the Resolution to Borrow Against Anticipated Delinquent 2011 Real Property Taxes heretofore adopted by the County Board of Commissioners.

After discussion, the vote was:

Yeas: Commissioners Schell, Sorgenfrei, Darga, Lang and Chairman Altman.

Nays: None.

Absent: None.

A sufficient majority having voted therefor, the Resolution of Agency Pursuant to Section 87c of Act 206 was adopted.

Motion carried by roll call vote.

**PRESQUE ISLE CONSERVATION DISTRICT – APPROPRIATION PAYMENT REQUEST**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment of the second installment of \$6,000.00 to the Presque Isle Conservation District, money to come from the Local Unit Appropriation Fund.

Ayes: All. Motion carried by roll call vote.

**NE MI COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY – SURVEY**

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to approve the 2012 Northeast Michigan Comprehensive Economic Development Strategy project list as presented by NEMCOG with no project additions, but with changes to the status of the following: Alpena-Cheboygan Trail – Completed; and Relocation of County Government Offices – In Progress.

Motion carried by a majority vote.

**2012 CONTRACT – THE PC ADVANTAGE**

Moved by Commissioner Lang and supported by Commissioner Darga to approve the 2012 contract between Presque Isle County and The PC Advantage for website service and maintenance, and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.

**MICHIGAN ASSOCIATION OF COUNTIES – LEGISLATIVE CONFERENCE**

Moved by Commissioner Schell and supported by Commissioner Darga to authorize any commissioner to attend the MAC Legislative Conference on March 26-28, 2012 in Lansing, with registration of \$207.00, per diem, mileage and necessary expenses to be paid from the Board of Commissioners budget.

Ayes: All. Motion carried by roll call vote.

**ID CARD PRINTER AND ACCESSORIES – PURCHASE**

Three quotes were received for the purchase of a Fargo DTC ID card printer, camera, plastic cards, color ribbons, signature pad and cleaning kit:

IDWholesaler.com	2,969.41
Alphacard.com	3,303.90
DiscountID.com	3,242.84

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the County Clerk to spend up to \$2,969.41 for the purchase of a Fargo DTC ID card printer and listed accessories from IDWholesaler.com, money to come from the Data Processing Fund.

Ayes: All. Motion carried by roll call vote.

**LAKESHORE ENERGY SERVICES – GAS CUSTOMER CHOICE CONTRACT**

Moved by Commissioner Schell and supported by Commissioner Lang to approve the gas customer choice contract for 2012 between Presque Isle County and Lakeshore Energy Services, and authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.

**HAZARD MITIGATION PLAN UPDATE – GIS DATA SETS**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize the Northeast Michigan Council of Governments to obtain a copy of Presque Isle County's GIS Data Sets of Parcel/Ownership and Structure Location at no cost to NEMCOG, with the parcel and structure data to be used to satisfy a large portion of Presque Isle County's in-kind match for the Hazard Mitigation Plan update.

Ayes: All. Motion carried by roll call vote.

**FRIEND OF THE COURT – MONTHLY INVOICES**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize the payment of 2011 invoices from April through November in the amount of \$33,739.01 for services provided by the Cheboygan County Friend of the Court Office to the Presque Isle County Friend of the Court Office, money to come from the Friend of the Court budget.

Ayes: All. Motion carried by roll call vote.

**HEALTH & SAFETY FUND DISTRIBUTION – CIGARETTE TAX**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment of the Health and Safety Fund monies in the total amount of \$863.00, with the District Health Department No. 4 receiving \$609.18 and the Sunrise Centre receiving \$253.82, money to come from Appropriations.

Ayes: All. Motion carried by roll call vote.

**HURON PINES ANNUAL MEETING – DRAIN COMMISSIONER REQUEST**

Moved by Commissioner Schell and supported by Commissioner Darga to authorize Charles Lyon, Drain Commissioner, to attend the Huron Pines Annual Meeting on February 4, 2012 in Gaylord, with per diem and mileage to be paid from the Drain Commissioner's budget.

Ayes: All. Motion carried by roll call vote.

**2012 MICHIGAN AIRPORT CONFERENCE – AIRPORT MANAGER REQUEST**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize Michael Jermeay to attend the 2012 Michigan Airport Conference in East Lansing on February 22-23, 2012, with registration of \$125.00, mileage and necessary expenses to be paid from the Airport Fund.

Ayes: All. Motion carried by roll call vote.

**AMENDED HEALTH REIMBURSEMENT ARRANGEMENT PLAN DOCUMENT**

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve and authorize the chairman to sign the Health Reimbursement Arrangement Plan Document as amended and presented by Advanced Benefit Solutions, Inc.

Ayes: All. Motion carried by roll call vote.

**CERTIFICATE OF ADOPTING RESOLUTION  
SECURITY BENEFIT 457(B) PLAN AMENDMENT**

BE IT RESOLVED, the Pension Protection Act/Heroes Earnings Assistance and Relief Tax Act of 2008/Worker, Retiree and Employer Recovery Act of 2008 Amendment to the Presque Isle County, MI 457 Plan (the Amendment) is hereby approved and adopted and that the Chairman of the Presque Isle County Board of Commissioners is authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the amendment.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to adopt the above resolution

Ayes: All. Motion carried by roll call vote.

**CORRESPONDENCE**

Commissioners received copies of the following:

- MAC Legislative Updates
- A letter to Phillip Wolf, CPA
- An email regarding the county website
- A letter from the MI Association of Counties regarding our dividend check for worker's compensation
- A letter from Katie Kuznicki, PICCA Director
- A letter from Presque Isle Electric & Gas
- Posen Chamber of Commerce Newsletter

**PUBLIC HEALTH & SAFETY COMMITTEE REPORT**

Commissioner Darga reported that the sheriff department needs to purchase a new server. He also reported that the animal control pickup is getting well-used and that night patrol has been reduced. The jail roof is also leaking.

**HP TOWER SERVER PURCHASE – SHERIFF'S DEPARTMENT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the purchase of a HP Tower Server for the sheriff's department and jail at a cost of \$3,550.00 plus \$100.93 shipping, money to come from the Jail Telephone Revenue Fund.

Ayes: All. Motion carried by roll call vote.

**GLOBAL K9 WORKING DOGS – TRAINING SEMINAR**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize K-9 Officer Dean Tebo to attend a scenario based training seminar sponsored by Global K9 Working Dogs in Leland, Illinois, with the \$20.00 registration fee and necessary expenses to be paid from the K-9 Fund.

Ayes: All. Motion carried by roll call vote.

**PERSONNEL COMMITTEE REPORT**

Commissioner Lang reported on the resumes received for County Resource Officer and MSU Extension Clerk.

**CHIEF DEPUTY TREASURER – CLASSIFICATION CHANGE**

Moved by Commissioner Darga and supported by Commissioner Lang to place Chief Deputy Treasurer Valerie Peacock in Class 1 in the 9<sup>th</sup> year of the 10-year Classification and Wage scale of the United Steelworkers Contract.

Ayes: All. Motion carried by roll call vote.

**CUSTODIAN POSITION – AUTHORIZATION TO ADVERTISE**

Moved by Commissioner Lang and supported by Commissioner Darga to advertise the opening for a custodian position in the Presque Isle Advance and the Onaway Outlook, with wages and benefits to be determined by union contract, money to come from the Board of Commissioners budget.

Ayes: All. Motion carried by roll call vote.

**COURTHOUSE & GROUNDS REPORT**

Commissioner Darga reported that a desk is needed at the SRE building by the airport manager. He also reported on a quote for lighting around the courthouse.

**URS ENGINEERING - PROFESSIONAL SERVICES CONTRACTS**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the contracts for professional engineering services between Presque Isle County and URS Corporation for airport taxi-way signage, tower painting, beacon replacement and fencing at the Rogers City Airport, and to authorize the chairman to sign said contracts.

Ayes: All. Motion carried by roll call vote.

**PROSECUTOR'S REPORT**

Assistant Prosecutor Meghan Hurley reported there are numerous trials scheduled for their office.

**DISTRICT COMMISSIONER REPORTS**

Commissioner Schell reported on a PIE&G liaison board.  
Commissioner Lang reported on a CDC meeting.

Commissioner Sorgenfrei reported on a Straits Regional Ride meeting and a District Health board meeting.

Chairman Altman reported on proposed modifications and change orders at the Nowicki Building.

### **NOWICKI BUILDING RENOVATION - CHANGE ORDER REQUESTS**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the change order for the Nowicki Building from Omega Electric & Sign Company in the amount of \$1,008.00 and the change order from Northshore Construction in the amount of \$10,942.87.

Ayes: All. Motion carried by roll call vote.

### **RESOURCE RECOVERY COMMITTEE – WAYNE VERMILYA**

Wayne Vermilya commented on the DHS presentation and that he requested information on the recycling program from Emmet County but hasn't received any information yet.

### **PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

### **ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adjourn until Wednesday, February 8, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 11:36 a.m.

DATE \_\_\_\_\_

\_\_\_\_\_  
Carl L. Altman, Chairman

\_\_\_\_\_  
Susan M. Rhode, County Clerk

February 8, 2012

The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Friday, February 8, 2012, at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Michael Darga, Stephen Lang, Chairman Carl L. Altman, Kristin Sorgenfrei.

Commissioners excused: None.

There is one correction to the Agenda with printed additions: On item number one, the date for the Requests to use County Property should be June 23, 2012 and one additional item added by Commissioner Schell of the Request to use County Property by the Onaway Chamber for July 4<sup>th</sup>, 2012.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the agenda with the additions.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the minutes of January 27, 2012, as printed.

Motion carried by a majority vote.

#### **CITIZENS APPEARING BEFORE THE BOARD**

None.

#### **REQUEST FOR USE OF COUNTY PROPERTY CITY OF ONAWAY**

Joe Hefele, the Onaway City Manager, was present to request the use of the county renaissance property along M-211 for the purpose of a ribbon cutting ceremony for the new trail that runs through the county.

Moved by Commissioner Schell and supported by Commissioner Lang to allow the City of Onaway to use the County Renaissance property located along M-211 between the Airport Driveway to the Industrial Park Road for the purpose of a ribbon cutting ceremony on June 23, 2012, at no charge to the City and with the conditions of the County being named as an additional insured, and the contract/lease to be reviewed by the Prosecutor.

Ayes: All. Motion carried by roll call vote.

#### **COUNTY RESOURCE OFFICER POSITION – UPDATE**

Commissioner Lang gave an update to the Board on the search for a new County Resource Officer and after interviewing three individuals he would recommend Joe Libby for the position.

Moved by Commissioner Lang and supported by Commissioner Schell to offer the position of the County Resource Officer to Joe Libby.

Ayes: All. Motion carried by roll call vote.

**CHOWEN & ASSOCIATES – CHANGE ORDER REQUEST – NOWICKI RENOVATION**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the change order of Chowen & Associates for additional IT work to be done in the new offices at the Nowicki Building in the amount of \$1330.00 for parts and labor.

Ayes: All. Motion carried by roll call vote.

**TRANSFER OF FUNDS – VARIOUS FUNDS**

A discussion was held on the process of transferring money to line items with a negative balance on a monthly basis as recommended by the Accountant.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to transfer the money to accounts pending Chairman Altman's discussion with the County Clerk on procedures.

Ayes: All. Motion carried by roll call vote.

**9-1-1 SURCHARGE – UPDATE**

No additional information was received as of yet, therefore the matter is to be tabled until the next meeting.

**CLAIMS AUDIT**

Moved by Commissioner Lang and supported by Commissioner Darga to approve the Claims Audit of February 6, 2012 in the amount of \$50,581.17 and to withhold paying Dockside Printing \$90.00 for Christmas cards until the Prosecutor has had time to review whether or not the county can pay for such things. The Prosecutor will provide a letter to the Sheriff and advise the Board by the end of the week.

Ayes: All. Motion carried by roll call vote.

**TRANSFER FUNDS FROM BUDGET STABILIZATION FUND  
TO COURTHOUSE CONSTRUCTION FUND**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to transfer \$577,199.00 from the Budget Stabilization Fund to the Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

**REQUEST FOR COMPUTER TABLET – FAMILY DIVISION**

After some discussion on the request for a Computer ThinkPad for the Family Division, the board will table the matter until the next regular meeting and request that Denise Milliron appear before the board to give more information on what additional support software and programs may be needed to fully operate.

**REQUEST FOR USE OF COUNTY PROPERTY**  
**ONAWAY CHAMBER OF COMMERCE**

Moved by Commissioner Schell and supported by Commissioner Lang to allow the Onaway Chamber of Commerce to use the County Renaissance property located along M-211 between the Airport Driveway to the Industrial Park Road for the Fourth of July festivities, at no charge to the City and with the condition of the County being named as an additional insured, and the contract/lease to be reviewed by the Prosecutor.

Ayes: All. Motion carried by roll call vote.

**REQUEST FROM NAUTI KRUZERS CAR CLUB FOR USE OF PARKING LOT**

Jim McMurray is present to request the use of the County parking lots along Huron Avenue for the Nauti Kruzers Car Club Annual Cabin Fever Car Show to be held May 19, 2012, with an alternate date of May 20, 2012 if inclement weather. It will not be necessary for any electrical source this year as it will be provided by the International Bar.

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the Nauti Kruzers Car Club of Northeastern Michigan to utilize the Courthouse north parking lot, the parking lot at the Nowicki building and the alley lawn area for the 5<sup>th</sup> Annual "Cabin Fever" car show on May 19, 2012 or May 20, 2012 if inclement weather, and further Presque Isle County shall be included as an additional insured on the liability insurance policy of the Nauti Kruzers Car Club of Northeast Michigan, with a copy of the insurance certificate provided to the Presque Isle County Clerk.

Motion carried by a majority vote.

**FINANCE COMMITTEE REPORT**

Commissioner Sorgenfrei advised the board she has received a phone call to ask if the board was interested in placing an ad in the Tourism Booklet and suggested that they place something to advertise the Ocqueoc Outdoor Center.

The chairman authorized Commissioner Sorgenfrei to gather the information on prices and sizes and present the information at the next meeting.

**PUBLIC HEALTH & SAFETY COMMITTEE REPORT**

Commissioner Darga will be setting the meetings for the Public Health & Safety on February 21, 2012 at 8 am.

Commissioner Darga was excused at 7:50 p.m.

**PERSONNEL COMMITTEE REPORT**

Commissioner Lang advised the Board on the status of the MSU –Clerk's Position. Interviews have been set up for next Wednesday, February 15, 2012

The advertisement has been placed for the custodial position in the local newspaper

Commissioner Lang is working with Blue Cross/Blue Shield and Cadillac Insurance on a reimbursement issue of an employee that has not been reimbursed through the prescription program or treatment program.

Commissioner Darga returned at 7:55 p.m.

### **COURTHOUSE & GROUNDS**

Commissioner Darga advised the board that the cabinets and counter tops have been ordered from Nowak's for the Nowicki Building. He has met with Chris from Northshore Construction on an issue with soffit around the building needing to be replaced, but they will rearrange pieces from the back side so it all matches and will then put the new stuff on the back alley side. The additional blown-in insulation is in and about another 1 ½ weeks for painting.

He has received a quote from K & K Electric for new lighting around the courthouse building and it will be for 5 – 250 watt LED lights with labor/material for \$2630.00.

### **COURTHOUSE OUTDOOR SECURITY LIGHTS**

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to waive the bid policy and award the bid to K & K Electric for the sum of \$2630.00 to install five LED lights around the perimeter of the Courthouse and money to come from Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

Commissioner Darga will be setting the meetings for the Courthouse & Grounds on February 21, 2012 at 7 pm.

### **PROSECUTOR'S REPORT**

Prosecutor Steiger thanked the board for their continued support during his recent ordeal through the court system.

He talked about a recent trial for Home Invasion 2<sup>nd</sup> and obtaining a conviction by jury. There was also a sentencing on a paroled sex offender who received a new sentence of 10-30 years and of the recent dismissal of a case of the school worker on a sex offense.

### **OTHER GOVERNMENT OFFICIALS**

Coleen Main, County Treasurer reports she did receive the agreement for the Virtual Back-up and it was reviewed by the Prosecutor and would like to enter into contract.

### **PURCHASE OF VIRTUAL BACK-UP – TREASURER'S OFFICE**

Moved by Commissioner Lang and supported by Commissioner Darga to enter into a contract with Chowen & Associates for the back-up for the Treasurer's Office with the expense to come from the Tax Foreclosure Fund.

Ayes: All. Motion carried by roll call vote.

Ms. Main also informed the board of the Final Hardship Meeting on Monday February 6, 2012 and only two taxpayers showed up, but still have 267 parcels in forfeiture from 2009 taxes.

### **DISTRICT COMMISSIONER REPORTS**

- Commissioner Schell – nothing to report.
- Commissioner Darga – will be working with Moran Iron Works in the next 3-4 weeks to revamp the recycle bins. Also gave a recycling seminar at the St. Ignatius School, and if any townships want any

information has pamphlets available. He will be talking with Rogers City Manager to issues of the recycling program currently through the city. He also spoke with Ralph Stedman from the Conservation Office and they are working on a grant for recycling tires.

- Commissioner Lang – Nothing to report.
- Commissioner Sorgenfrei – reports of a NEMSCA meeting she attended and how they have changed the issue/use of their credit card system by Head Start employees. Had a report on their Home Weatherization Program, funding is going down and can only do about 20 homes per year, but have about 600 on a waiting list. She also attended the Huron Pines Annual meeting. Discussed membership dues and if the board would be continuing to contribute. Per the prosecutor it is okay for the board to continue to pay the membership in return for services provided.

### **PAYMENT OF HURON PINES MEMBERSHIP DUES**

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to pay \$300.00 for the 2012 membership fee to Huron Pines with the money to come from the Board of Commissioners Budget.

Ayes: All. Motion carried by roll call vote

- Commissioner Altman reports on a meeting he had with a representative from Honeywell on a program to retro fit the buildings for energy saving items, but advised them that the county just recently completed energy saving practices.

### **CORRESPONDENCE**

- Dan Doehrman, Executive Director of Green Earth Michigan
- 2010 & 2011 Revenue comparison report – County Clerk
- MAC

### **EXECUTIVE SESSION**

Moved by Commissioner Lang and supported by Commissioner Darga to go into executive session to discuss a personnel matter as requested by Prosecutor Rick Steiger.

Roll call vote not taken.

The Board went into executive session at 8:45 p.m.

The Board came out of executive session at 9:00 p.m.

### **LETTER TO BRAD SZATKOWSKI**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the Chairman of the Board to send a letter to Brad Szatkowski and request his presence at the next board meeting and asking him to bring his commander from the H.U.N.T. if they choose to attend.

Motion carried by a majority vote.

### **PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Friday February 24, 2012 at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 9:12 pm.

DATE \_\_\_\_\_

\_\_\_\_\_  
Carl L. Altman, Chairman

\_\_\_\_\_  
Ann Marie Main, Deputy County Clerk

The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Friday, February 24, 2012, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: Kris Sorgenfrei.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda with the following changes: Delete item #3 – Building Board of Appeals – Appointments (2) and add item #5 to additions – Bank Account Reconciliations Invoice – Anderson, Tackman & Co.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the minutes of February 8, 2012 with the following clarification in the motion titled “PURCHASE OF VIRTUAL BACKUP – TREASURER’S OFFICE” – Clarify the motion to read “for the back-up for the **County Server**, which will include all county offices on the network”.

Motion carried by a majority vote.

### **COUNTY TREASURER’S REPORT**

Commissioner Lang went to the County Treasurer’s Office and the treasurer stated she was too busy in her office at this time to appear before the board to answer any questions regarding the monthly County Treasurer’s report. No action was taken on the matter.

### **TABLET COMPUTER PURCHASE – FAMILY DIVISION**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the purchase of a computer ThinkPad Tablet from Chowen & Associates at a cost of \$663.00, with ½ the cost being paid from the Child Care Fund and ½ being paid from the Family Division budget.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

### **DATA TRANSMISSION AGREEMENT – NEMCOG**

Moved by Commissioner Lang and supported by Commissioner Schell to approve the Data Transmission Agreement between Presque Isle County and Northeast Michigan Council of Governments, and to authorize the chairman to sign said agreement.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

### **2012 E9-1-1 SURCHARGE**

Moved by Commissioner Darga and supported by Commissioner Lang to table the matter of the 2012 E9-1-1 surcharge until the next regular meeting of the Board of Commissioners.

Motion carried by a majority vote.

### **MSU EXTENSION CLERK – INTERVIEWS UPDATE**

Commissioner Lang reported that five persons were interviewed for the MSU Extension clerk position.

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the hiring of Tammy Barrett as the MSU Extension clerk, effective March 12, 2012, with wages and fringe benefits to be determined by union contract, and to pursue participation in the Michigan Works Program Workforce Investment Act.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

### **SALE OF USED COMPUTER TOWERS AND KEYBOARD**

Moved by Commissioner Lang and supported by Commissioner Darga to accept the offer of \$10.00 from Lori Wirgau for two used computer towers and one keyboard, with the purchaser having to pay the cost of re-formatting the hard drives, if necessary.

Motion carried by a majority vote.

### **TRANSFERS**

Moved by Commissioner Lang and supported by Commissioner Darga to table the matter of Transfers of Appropriations until the next regular meeting of the Board of Commissioners.

Motion carried by a majority vote.

### **MICHIGAN STATE POLICE – H.U.N.T. TEAM ISSUES**

Invest. Michael Caldwell and F/LT. Pt Boyd were present and explained the role of the state police in the H.U.N.T. operations and how decisions are made. F/Lt. Mike Hahn of the Alpena Post was also present. The matter of following policies and guidelines was discussed and that H.U.N.T. did not conduct the investigation of Prosecutor Richard Steiger. The State Police will make amendments to the by-laws of H.U.N.T. to avoid miscommunications between H.U.N.T. board members. The Board of Commissioner aired their concerns regarding the passage of the millage for H.U.N.T. and the School Resource Officer program.

### **MSU EXTENSION DISTRICT COORDINATOR – INTRODUCTION**

Kelley Hiemstra introduced herself as the new MSU Extension District Coordinator and explained her role in the MSU Extension office.

### **RECREATION PLAN RESOLUTION OF ADOPTION Presque Isle County**

**WHEREAS**, Presque Isle County, Posen Township, the Village of Posen, and Metz Township have undertaken a joint 5-Year Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreational facilities during the period of 2012-2016, and

**WHEREAS**, Two public input sessions were held on January 5, 2012 in Posen and on January 11, 2012 in Rogers City to provide for an opportunity for citizens to discuss the future of recreation in the County, and

**WHEREAS**, A public notice was published in the Presque Isle Advance which began a 30-day public review period for the draft plan, and

**WHEREAS**, Presque Isle County, Posen Township, the Village of Posen, and Metz Township have developed the plan for the benefit of the entire county to assist in meeting the recreation needs of the entire county, and

**NOW, THEREFORE BE IT RESOLVED**, That the Presque Isle County Board of Commissioners hereby adopts the Recreation Plan Update as a guideline for improving recreation for the residents of the County.

Moved by Commissioner Schell and supported by Commissioner Darga to adopt the above resolution and authorize the chairman to sign said resolution and the Certification Checklist.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

#### **COUNTY RESOURCE OFFICER – CELL PHONE AGREEMENT**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the cell phone agreement between Presque Isle County and Joe Libby, County Resource Officer, and to authorize the chairman to sign said agreement.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

#### **PRESQUE ISLE CONSERVATION DISTRICT – WEBSITE CONTRIBUTION**

Ralph Stedman, Conservation District Director, presented a strategic plan for resource assessment for Presque Isle County. He also requested \$1,500.00 to be used toward the establishment and design of a website for the Conservation District. He was advised to speak with Jeanette Tolan of The PC Advantage about having their office added as a page to the official county website.

#### **LAKE EMMA DAM REPAIR – LEGAL SERVICES INVOICE**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment of \$155.00 to White, Clarke & Mock for legal services rendered for January in the matter of the Lake Emma Dam, money to come from the Drain Commissioner's budget.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

#### **ANDERSON, TACKMAN & CO. – RECONCILIATION OF BANK ACCOUNTS**

Moved by Commissioner Lang and supported by Commissioner Schell to authorize the expenditure of up to \$5,000.00 to Anderson, Tackman & Co. to complete the reconciliation of all bank accounts for Presque Isle County and to initiate the use of Pontem software for bank reconciliations, money to come from the Board of Commissioners budget.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

11:40 a.m. Moved by Commissioner Lang and supported by Commissioner Darga to recess for ten minutes.

Motion carried by a majority vote.

11:50 a.m. Chairman Altman called the meeting back to order with all commissioners present except Commissioner Sorgenfrei.

### **PUBLIC HEALTH AND SAFETY COMMITTEE MEETING**

Commissioner Darga reported on problems with the Onaway Tower. There are 23 inmates in the jail as of last Wednesday and breakings & enterings are up. The new server was installed over the weekend at the jail. The millage committee for H.U.N.T./School Resource Officer will continue to meet.

### **U.S.D.A. GRANT APPLICATION – K-9 VEHICLE**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize Sheriff Paschke to write for a U.S.D.A. grant to purchase a vehicle for the newly established K-9 Unit.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

### **PERSONNEL COMMITTEE**

Commissioner Lang reported on the applications for the custodial position.

### **CUSTODIAN POSITION – AUTHORIZATION TO HIRE**

Moved by Commissioner Darga and supported by Chairman Altman to authorize the hiring of Carleen Paul as a courthouse custodian, with wages and fringe benefits to be determined by union contract, with her hire date to be as soon as is practical, and to pursue participation in the Michigan Works Program Workforce Investment Act.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

### **2012 COUNTY RESOURCE OFFICER CONTRACT**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the 2012 contract between Presque Isle County and Joe Libby, County Resource Officer, and to authorize the chairman to sign said contract.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

### **COURTHOUSE & GROUNDS COMMITTEE REPORT**

Commissioner Darga reported on the status of the Nowicki Building renovation. He also reported on a grant for crack sealing the Onaway Airport runway, the refurbishing of fuel tanks for the airport, and electrical upgrades for the Rogers City Airport.

### **PROSECUTOR'S REPORT**

Assistant Prosecutor Meghan Hurley reported that they have a jury trial in progress and also upcoming trials.

### **COUNTY RESOURCE OFFICER REPORT**

Joe Libby reported that he will have a CDC/EDC loan update for the next meeting. He also presented a contract for a road overlay using Bing maps to be used by the Equalization Department and the 9-1-1

System. He also reported on an ad for the Ocqueoc Outdoor Center, the Millersburg Trailhead project bids and a report on the Michigan Works Program.

### **STATEWIDE ORTHO IMAGERY PRODUCT CONTRACT**

Moved by Commissioner Darga and supported by Commissioner Lang to enter into a contract for fly-over maps with Statewide Ortho Imagery Product at a cost of \$19,180.00, with payment not due until August, 2012, money to come from the Equalization budget.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

### **OTHER GOVERNMENT OFFICIALS**

County Clerk Sue Rhode reported that the 2-1-1 Annual report is available for inspection in her office. She also gave copies of a county profile narrative that had been requested by Michigan Association of Counties.

### **DISTRICT COMMISSIONER REPORTS**

Commissioner Schell reported on a Health Board meeting and a job fair posting. He also reported on the recognition of Margaret Radka's donation for the construction of an airport hangar and purchasing a plaque to commemorate her contribution.

Chairman Altman reported on a District Health board meeting, a NEMCOG meeting and a Northern Counties meeting. He also reported on a business meeting recently held and the Pure Michigan advertising campaign.

### **CORRESPONDENCE**

Copies of the following were given to board members for review:

A letter from MDOT regarding the resolution of support for the CRAM position of the road commissions.

A letter regarding the 2011 annual report of the 2-1-1 Program.

A letter from Everett Swift regarding the industrial hemp resolution and H.U.N.T. funding.

A letter from the DEQ regarding the Elk Run Landfill inspection.

A notice from Emily Meyerson regarding the grand opening of the Northeastern State Trail.

### **EXECUTIVE SESSION**

Moved by Commissioner Lang and supported by Commissioner Darga to go into executive session to discuss H.U.N.T. personnel issues at the request of employee Bradley Szatkowski.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

1:25 p.m. Chairman Altman called the open meeting back to order with all commissioners present except Commissioner Sorgenfrei.

### **PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Wednesday, March 14, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 1:26 p.m.

Date \_\_\_\_\_

\_\_\_\_\_  
Carl L. Altman, Chairman

\_\_\_\_\_  
Susan M. Rhode, County Clerk

The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Wednesday, **March 14, 2012**, at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Chairman Altman gave the prayer and the Clerk called the roll.

Commissioners present: Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Altman.

Commissioners excused: Robert D. Schell.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the minutes of February 24, 2012, as printed.

Motion carried by a majority vote.

### **CITIZENS APPEARING BEFORE THE BOARD**

Wayne Vermilya addressed H.U.N.T. issues and asked what statutory authority the board has to create a county resource officer position.

### **RESOLUTION TO AMEND THE PRESQUE ISLE COUNTY FINAL 911 SERVICE PLAN**

WHEREAS, under the Emergency 911 Service Enabling Act (P.A. 32 of 1986, as amended), the Presque Isle County Board of Commissioners approved the final 911 service plan on January 13, 1993 to benefit the citizens of Presque Isle County by providing a uniform and well known emergency telephone number; and

WHEREAS, the Presque Isle County Board of Commissioners continues to believe that 911 service will benefit the citizens of Presque Isle County; and

WHEREAS, the State of Michigan enacted Public Act 379 of 2008 to further support 911 service in Michigan; and

WHEREAS, Presque Isle County has deemed it necessary to collect county-based 911 funds from communications service providers as allowed under Public Act 379 of 2008 to defray the costs of being ready to process, and of actually processing 911 calls placed within Presque Isle County, and

WHEREAS, Public Act 164 of 2007 allows for limited amendments to be made to the Presque Isle County 911 Plan through resolution by the County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, the Presque Isle County Board of Commissioners hereby adopts this amendment to the Presque Isle County 911 plan to establish a monthly county-based 911 surcharge as permitted under P.A. 379 of 2008.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the above resolution.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**RESOLUTION TO ADOPT MONTHLY 911 SURCHARGE WITHIN  
PRESQUE ISLE COUNTY**

WHEREAS, under the Emergency 911 Service Enabling Act (P.A. 32 of 1986, as amended), the Presque Isle County Board of Commissioners approved the final 911 service plan on January 13, 1993 to benefit the citizens of Presque Isle County by providing a uniform and well-known emergency telephone number; and

WHEREAS, the Presque Isle County Board of Commissioners continues to believe that 911 service will benefit the citizens of Presque Isle County; and

WHEREAS, the State of Michigan enacted Public Act 379 of 2008 to further support 911 service in Michigan; and

WHEREAS, Public Act 379 of 2008 allows for the creation of a county based local 911 surcharge on all communications service providers that can access 911 and provides for the collection, disbursement, use and audit of said funds; and

WHEREAS, Presque Isle County has deemed it necessary that a monthly county-based surcharge of \$.42¢ be placed on all communications service providers beginning July 1, 2012 as allowed under Public Act 379 of 2008 to defray the costs of being ready to process and of actually processing 911 calls placed within Presque Isle County; and

WHEREAS, Public Act 379 of 2008 expires December 31, 2014, the monthly county-based surcharge will remain in effect until that time, or is otherwise changed by law; and

FURTHER, that pursuant to Public Act 379 of 2008, the Presque Isle County Board of Commissioners has modified the 911 Plan on March 14, 2012 to reflect the changes in the 911 surcharges collected by Presque Isle County.

NOW, THEREFORE, BE IT RESOLVED, that the Presque Isle County Board of Commissioners hereby adopts the county-based 911 surcharge on communications devices as permitted under PA 379 of 2008.

Moved by Commissioner Darga and supported by Commissioner Lang to adopt the above resolution.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**BUILDING BOARD OF APPEALS – APPOINTMENTS (2)**

Commissioner Darga nominated David Zolnierek. Commissioner Lang nominated Jeffrey Whitsitt. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Lang to close the nominations and the clerk be instructed to cast a unanimous ballot appointing David Zolnierek and Jeffrey Whitsitt to three-year terms on the Building Board of Appeals, terms to expire 3/31/2015.

Motion carried by a majority vote.

**TRANSFERS – GENERAL LEDGER APPROPRIATIONS**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to transfer \$12,200.00 from Contingencies to the following line items in Appropriations:

10,000.00	Building & Zoning Fund
2,000.00	Sheriff Deputy Training
200.00	4-H Summer Recreation Program.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**TRANSFERS – FUND APPROPRIATIONS**

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to transfer the following amounts from Appropriations to the listed funds:

3,800.00	Employee Termination Fund
5,000.00	Local Unit Appropriation Fund
10,000.00	Co. Development Comm. Fund
200.00	MSU Extension Grant Fund
15,000.00	Building & Zoning Fund

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**COUNTY REMONUMENTATION PROGRAM – GRANT ADMINISTRATOR**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to appoint Karen Counterman as grant administrator and Norman Quaine as county representative for the surveyors for the 2012 Remonumentation Program.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**COUNTY REMONUMENTATION PROGRAM – SURVEYOR CONTRACTS**

Moved by Commissioner Lang and supported by Commissioner Darga to approve the county remonumentation surveyor contracts with Beck Survey, Bischer Surveying and Porter's Survey and to authorize the chairman to sign said contracts.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**RESOLUTION OF SUPPORT  
Friends of Thompson's Harbor State Park**

**WHEREAS**, Friends of Thompson's Harbor State Park is a non-profit, voluntary organization, and

**WHEREAS**, their establishment is to assist the Park in meeting its goals and objectives, and

**WHEREAS**, the Parks goals and objectives include, but are not limited to: recreational, natural resource, cultural and educational activities; park promotion, park infrastructure improvements and resource preservation, and

**WHEREAS**, the development of this park will enhance the recreational opportunities not only for Presque Isle County, but for the State of Michigan as well, and

**WHEREAS**, the actions of Friends of Thompson's Harbor State Park are essential to assisting in the preservation, development and maintenance of the Park and in meeting the Parks goals and objectives, now

**THEREFORE, BE IT RESOLVED**, that the Presque Isle County Board of Commissioners hereby supports the mission, goals and objectives of Friends of Thompson's Harbor State Park.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the above resolution.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**METZ TOWNSHIP LETTER OF SUPPORT – METZ FIRE HISTORICAL TRAILSIDE PARK**

Moved by Commissioner Lang and supported by Commissioner Darga to send a letter of support to Metz Township as they intend to apply for a grant from the Michigan Natural Resources Trust Fund to construct the Metz Fire Historical Trailside Park, and to authorize the chairman to sign said letter of support.

Motion carried by a majority vote.

**PROCLAMATION  
MAY 2012 IS SOCIAL HOST LIABILITY AWARENESS MONTH**

WHEREAS, alcohol is a factor in the four leading causes of death among persons ages 10-24; motor vehicle crashes, unintentional injuries, homicide and suicide; and

WHEREAS, Michigan ranked 9<sup>th</sup> in the country in the average annual number of deaths attributable to fatal motor vehicle crashes in which at least one driver was aged 16-25 and had been drinking; about 51% of those vehicle crashes involved drinkers aged 16-20, and

WHEREAS, in Michigan, it is estimated that underage alcohol use costs \$2 billion dollars, with youth violence and traffic crashes involving underage drinkers representing the largest costs to the state, and

WHEREAS, one-hundred percent of any alcohol consumed by a minor came from an adult. At one time, an adult over the age of 21 was in control of the alcohol and a minor gained access to it, and

WHEREAS, adults who allow, serve or provide alcohol to an underage youth anywhere on their property can be held criminally and civilly liable if that youth is killed or injured, or if that youth kills or injures someone else.

NOW, THEREFORE, BE IT RESOLVED, That We, the Presque Isle County Board of Commissioners, do hereby proclaim that May 2012 is Social Host Liability Awareness Month. We also call upon all citizens, homeowners and property owners to host gatherings responsibly and take measures to eliminate access of alcohol to persons under the age of 21.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the above proclamation.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**SUNRISE CENTRE – BOARD OF DIRECTORS**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the Sunrise Centre Board to pursue selection of someone from Presque Isle County to represent Presque Isle County's interest on the Sunrise Centre Board of Directors.

Motion carried by a majority vote.

**PRESQUE ISLE COUNTY MEDICAL EXAMINER – APPOINTMENT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to appoint Michael Fairbanks, M.D., as Presque Isle County Medical Examiner for a four year term to expire on March 31, 2016.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**NORTHERN MICHIGAN MUTUAL AID  
RECIPROCAL LAW ENFORCEMENT AGREEMENT**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the Northern Michigan Mutual Aid Reciprocal Law Enforcement Agreement and authorize the chairman to sign said agreement.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**TELEPHONE SUPPORT SYSTEMS – ENHANCED MAINTENANCE AGREEMENT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the enhanced maintenance agreement between Presque Isle County and Telephone Support Systems for service at the Jail in the amount of \$737.00 and for service at the Courthouse Building in the amount of \$3,039.00. money to come from the Communications budget.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**CLAIMS AUDIT**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the Claims Audit of March 12, 2012 in the amount of \$88,317.97.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**I-2000, INC. INTERNET SERVICE – AUTHORIZATION TO CANCEL**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the cancellation of internet service between the Presque Isle County Courthouse and I-2000, Inc., effective March 31, 2012.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**WI-FI SERVICE INSTALLATION – CHOWEN & ASSOCIATES**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize Chowen & Associates to install WI-FI service for the Courthouse and Nowicki Building at a cost of \$1,495.00, money to come from the Communications budget, and to authorize the chairman to sign the installation quote.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**DRAIN COMM./SOIL CONSERVATION OFFICE – COPY MACHINE REPAIR**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the repair of the copy machine at the Drain Commissioner/Conservation District Office by Williams Office Equipment at a cost of \$640.00, money to come from the Duplicating budget.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**VETERANS GRAVE MARKERS AND FLAGS – PURCHASE AUTHORIZED**

Three quotes were received for the purchase of 11 gross veteran's flags and 40 bronze markers with brass rods:

Martin's Flag Co.	2,651.20 plus shipping
The Flag Guys	3,429.00 plus shipping
Carrot-Top Industries	3,118.16 plus shipping

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the purchase of 11 gross veteran's flags and 40 bronze grave markers with brass rods from Martin's Flag Co. at a cost of \$2,651.20 plus shipping, money to come from the Veterans budget.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**FAX MACHINE PURCHASE – PROBATE COURT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the purchase of a fax machine for Probate Court from Quill Corporation in the amount of \$129.99, money to come from the Probate Court budget.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**VETERANS MILLAGE – LETTER OF APPRECIATION**

Moved by Commissioner Darga and supported by Commissioner Lang to send a letter of appreciation to Phil Presnell for providing information on the Indigent Veterans' Relief Millage Act and to authorize the chairman to sign.

Motion carried by a majority vote.

**COURTHOUSE & GROUNDS COMMITTEE REPORT**

Commissioner Darga reported on the progress of the Nowicki Building and a security update of the District Court and County Treasurer's office.

### **PERSONNEL COMMITTEE REPORT**

Commissioner Lang reported on the two new employees recently hired and the POLC contracts will be re-opened.

### **URS CORPORATION – CONTRACT AMENDMENT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve amendment #3 of the Contract for Professional Engineering Services between Presque Isle County and URS Corporation for the fencing and electrical upgrades at the Presque Isle County Airport, and authorize the chairman to sign.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

### **PROSECUTOR'S REPORT**

Assistant Prosecutor Meghan Hurley reported on upcoming jury trials and court hearings.

### **OTHER GOVERNMENT OFFICIALS**

Joe Libby, County Resource Officer, reported on the Ocqueoc Outdoor Center and a plan for improvements and updates.

County Clerk Sue Rhode reported on the status of the VA and Concealed Weapons License card printing system.

County Treasurer Coleen Main reported on borrowing less funds than anticipated for the delinquent taxes.

### **DISTRICT COMMISSIONER REPORTS**

Commissioner Darga reported on the recycling dumpsters.

Commissioner Sorgenfrei reported on a NEMCSA meeting and presented their annual report.

### **EXECUTIVE SESSION**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to take a five-minute recess and then go into executive session to discuss a personnel matter.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

8:45 p.m. The board recessed for a brief time.

8:52 p.m. The board returned from their recess and went into executive session with all commissioners present except Commissioner Schell.

9:30 p.m. Chairman Altman called the open meeting back to order with all board members present except Commissioner Schell who was excused.

**CORRESPONDENCE**

Copies of the following were given to board members for review:

A thank you letter from Huron Pines.

A report from Terry Larson on Northern Michigan Substance Abuse Services.

**PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Wednesday, March 28, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 9:32 p.m.

Date \_\_\_\_\_

\_\_\_\_\_  
Carl L. Altman, Chairman

\_\_\_\_\_  
Susan M. Rhode, County Clerk

The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Wednesday, **March 28, 2012**, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Chairman Altman gave the prayer and the Clerk called the roll.

Commissioners present: Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: Robert D. Schell.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the agenda with printed additions and to add the following: ♦ Quote for Nowicki House Demolition ♦ Trinity Architecture – Courthouse Renovation.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to approve the minutes of March 14, 2012, as printed.

Motion carried by a majority vote.

#### **COUNTY TREASURER'S REPORT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the County Treasurer's report for February, 2012.

Motion carried by a majority vote.

#### **MSU EXTENSION CLERK – NEW HIRE INTRODUCTION**

Sienna Suszek introduced Tammy Barrett who started as the new clerk in the MSU Extension office on March 12, 2012. She was welcomed by board members.

#### **2011 DRAIN COMMISSIONER'S ANNUAL REPORT & 2012 FEE SCHEDULE**

Charles Lyon, Drain Commissioner, gave a presentation on the activities and projects of the Ocqueoc River Watershed Commission. He also presented his annual report and the proposed 2012 fee schedule.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve the Drain Commissioner's fee schedule as presented with no changes for 2012.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

#### **LAKE HURON WATERSHED ADVISORY COMMITTEE – CHARLES LYON**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize Drain Commissioner Charles Lyon to attend a meeting of the Lake Huron Watershed Advisory Committee as a representative from Presque Isle County, with per diem and mileage authorized from the Drain Commissioner's budget.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

### **2011 DRAIN COMMISSIONER'S ANNUAL REPORT**

Moved by Commissioner Darga and supported by Commissioner Lang to receive and file the 2011 Drain Commissioner's Annual Report as presented by Charles Lyon.

Motion carried by a majority vote.

### **USED COMPUTER TOWER, KEYBOARD & MOUSE – OFFER TO PURCHASE**

Moved by Commissioner Darga and supported by Commissioner Lang to accept the bid of \$10.00 from Patricia McCue for the purchase of a used computer tower, keyboard and mouse, and the purchaser has to pay the cost of cleaning out the computer hard drive.

Motion carried by a majority vote.

### **COURTHOUSE ROOF REPAIR – AUTHORIZATION**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the Building Official to get quotes for necessary roof repair on the south side of the courthouse.

Motion carried by a majority vote.

### **2011 BUILDING AND ZONING ANNUAL REPORT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the 2011 Building and Zoning Department Annual Report.

Motion carried by a majority vote.

### **JURY BOARD APPOINTMENTS (2)**

A letter from the Hon. Scott Pavlich of the 53<sup>rd</sup> Circuit Court was received requesting approval of the appointment of Jo Tolly to a six-year term on the Jury Board commencing May 1, 2012 through April 30, 2018 and a letter requesting approval of the appointment of Theresa Heinzl to the Jury Board to fill a vacancy expiring on April 30, 2013.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the recommendation of 53<sup>rd</sup> Circuit Judge Scott Pavlich appointing Jo Tolly to the Jury Board for a six year term commencing May 1, 2012 through April 30, 2018 and to approve the appointment of Theresa Heinzl to the Jury Board to fill a vacancy expiring on April 30, 2013.

Motion carried by a majority vote.

### **UP ENGINEERS & ARCHITECTS – INVOICE APPROVAL**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment to U.P. Engineers & Architects for professional services on the Millersburg Trailhead Project through March 3, 2012 in the amount of \$1,700.00, money to come from the State Grant Fund.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**FY2011-2012 APPROPRIATION – DEPARTMENT OF HUMAN SERVICES**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment of \$6,000.00 from Appropriations to the Department of Human Services which represents their FY2011-2012 annual administrative appropriation.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**HOUSE DEMOLITION AUTHORIZATION – NOWICKI PROPERTY HOUSE**

Moved by Commissioner Darga and supported by Commissioner Lang to waive the bidding policy and approve the bid from Curtis Excavating in the amount of \$9,880.00 to raze and dispose of the county-owned house at 140 E. Huron Avenue, money to come from the Courthouse Construction Fund.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**TRINITY ARCHITECTURE PROFESSIONAL SERVICES – COURTHOUSE RENOVATION**

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to authorize board members to meet with Trinity Architecture to discuss providing professional services regarding possible courthouse renovation.

Motion carried by a majority vote.

**PUBLIC HEALTH & SAFETY COMMITTEE REPORT**

Commissioner Darga reported on inmates in the jail, the Marine grant program, new server conversion at the jail, video arraignment, millage request and the prisoner work program.

**COURTHOUSE & GROUNDS COMMITTEE REPORT**

Commissioner Darga reported on fixing the courthouse roof, the Calcite Pilot House at 40 Mile Point Park and the Pure Michigan advertising campaign.

**ADT ALARM SYSTEM – MONITORING**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to explore contracting with ADT Alarm Systems for monitoring the courthouse fire alarm and to authorize spending up to \$500.00 per year for this service.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**PERSONNEL COMMITTEE REPORT**

Commissioner Lang will report on a personnel matter in executive session.

**PRESQUE ISLE NEWSPAPERS – VISITOR'S & RESOURCE GUIDE**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment to Presque Isle Newspapers for advertising in the Visitor's and Resource Guide for the Ocqueoc Outdoor Center in the amount of \$470.25 and for the County Development Commission in the amount of \$185.25, with funding to be paid from their respective budgets.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

### **PROSECUTOR'S REPORT**

Assistant Prosecutor Meghan Hurley reported that there will be a jury trial in Circuit Court on Thursday.

### **OTHER GOVERNMENT OFFICIALS**

Joe Libby, County Resource Officer, handed out a brochure from the Michigan Port Collaborative. He stated that Presque Isle County received the 2012 Governor's Award for Innovative Tourism Collaboration for Non-Traditional Partnerships. He reported on a meeting with the local chambers of commerce and that WI-FI service is installed and working in the courthouse.

### **CORRESPONDENCE**

Copies of the following were given to board members for review:

An email from WATZ News Director Bruce Johnson regarding comments on the Huron Undercover Narcotics Team board meetings.  
 A letter from the DNR informing Presque Isle County that the Presque Isle County Recreation Plan has been approved.  
 MAC Legislative Updates.

### **DISTRICT COMMISSIONER REPORTS**

Commissioner Lang reported on the MAC Conference.  
 Commissioner Sorgenfrei reported on a Conservation District meeting. She also reported that Anne Belanger has been appointed to the Huron Pines Board.  
 Chairman Altman reported on the MAC Conference and a District Health Board meeting.

### **EXECUTIVE SESSION**

Moved by Commissioner Lang and supported by Commissioner Darga to go into executive session to discuss a personnel issue.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

The board went into executive session.

Chairman Altman called the open meeting back to order with all commissioners present except Commissioner Schell.

### **PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize per diem and mileage for this meeting.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Wednesday, April 11, 2012 at 7:30 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 11:55 a.m.

DATE \_\_\_\_\_

\_\_\_\_\_  
Carl L. Altman, Chairman

\_\_\_\_\_  
Susan M. Rhode, County Clerk

The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Wednesday, **April 11, 2012** at 7:30 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda as presented.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve the minutes of March 28, 2012, as printed.

Motion carried by a majority vote.

#### **2012 4-H SUMMER RECREATION PROGRAM – COMMITMENT**

Sienna Suszek of MSU Extension presented a request asking if the board would commit to supporting the 4-H Summer Recreation Program.

Moved by Commissioner Lang and supported by Commissioner Darga to commit to supporting the 2012 4-H Summer Recreation Program as presented at a cost of \$7,227.63.

Ayes: All. Motion carried by roll call vote.

#### **2012 EQUALIZATION REPORT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the 2012 Equalization Report as presented by Sharyn Malone, Equalization Director, and to authorize the chairman and clerk to sign said report.

Ayes: All. Motion carried by roll call vote.

#### **FAIR HOUSING RESOLUTION**

WHEREAS, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, gender, physical or mental disabilities or national origin; and

WHEREAS, under the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, it is illegal to deny the opportunity to obtain housing to any person because of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status;

LET IT BE KNOWN TO ALL PERSONS that it is the policy of Presque Isle County to implement programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status. Therefore, Presque Isle County does hereby pass the following resolution:

BE IT RESOLVED that Presque Isle County shall not discriminate in the sale, rental, leasing, or financing of housing because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status;

Presque Isle County will assist all persons who feel they have been discriminated against because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status to seek equity under federal and state laws by providing information to said persons on how to file a complaint with the Michigan Department of Civil Rights.

Presque Isle County will, at a minimum, post this policy or the Fair Housing poster or other posters, flyers, or other information which will bring to the attention of owners or real estate developers and builders their respective responsibilities and rights under the Federal Fair Housing Law and Michigan Elliott-Larsen Act.

Moved by Commissioner Lang and supported by Commissioner Darga to adopt the above resolution.

Ayes: All. Motion carried by roll call vote.

**2012 UNDERSHERIFF MARINE CONTRACT – MEMORANDUM OF AGREEMENT**

WHEREAS, the Sheriff of Presque Isle County wishes to employ his Undersheriff in a marine patrol capacity; and

WHEREAS, marine patrol functions are additional to those duties which would normally be pursued by the Undersheriff; and

WHEREAS, the Undersheriff is a salaried employee who would otherwise not be entitled to overtime compensation;

BE IT NOW UNDERSTOOD AND AGREED that in consideration of the performance by the Undersheriff of Marine Patrol functions in addition to his other duties during the months of May, June, July, August, September and October, 2012, that:

- 1) The Undersheriff shall receive an additional \$200.00 compensation for each of said months.
- 2) The Undersheriff shall work an average of 20 hours marine duty for each of said months, documenting his hours with the Sheriff and the payroll clerk, with a time sheet to be turned in prior to compensation being given.
- 3) This contract may be modified by agreement or terminated by either party upon 30 days written notice.

\_\_\_\_\_/s/  
Joseph Brewbaker, Undersheriff

\_\_\_\_\_/s/  
Carl L. Altman, Chairman  
Presque Isle County Board of Commissioners

Date: 04/10/2012

Date: 04/11/2012

Moved by Commissioner Darga and supported by Commissioner Lang to approve the 2012 Undersheriff Marine Memorandum of Agreement and authorize the chairman to sign said document.

Ayes: All. Motion carried by roll call vote.

**COPY MACHINE PURCHASE – FRIEND OF THE COURT OFFICE**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to waive the bidding policy and authorize the purchase of a Toshiba Estudio523 Series Digital Copier for the Friend of the Court Office from Williams Office Equipment at a cost of \$4,695.00, money to come from the Friend of the Court budget.

Ayes: All. Motion carried by roll call vote.

**CLAIMS AUDIT**

Moved by Commissioner Lang and supported by Commissioner Darga to approve the Claims Audit of April 11, 2012, in the amount of \$65,647.73.

Ayes: All. Motion carried by roll call vote.

**TRANSFERS (3)**

Moved by Commissioner Lang and supported by Commissioner Darga to transfer the specified amounts from the following Appropriations line items to Contingencies:

Employee Termination Fund	1,000.00
Child Care Fund	9,000.00

Ayes: All. Motion carried by roll call vote.

Moved by Commissioner Lang and supported by Commissioner Darga to transfer \$10,000.00 from Contingencies to the following Appropriation line item:

Appropriations-Building & Zoning	10,000.00
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Ayes: All. Motion carried by roll call vote.

Moved by Commissioner Schell and supported by Commissioner Sorgenfrei to authorize payment to the following funds from Appropriations:

CDC Fund	5,000.00
Building & Zon. Fund	10,000.00
Data Processing Fund	6,000.00
Law Library Fund	2,500.00

Ayes: All. Motion carried by roll call vote.

**FINANCE COMMITTEE REPORT**

Chairman Altman and Commissioner Schell reported on the request to offer the MERS 457 plan to county employees. They also reported on a meeting regarding Blue Cross options and P.A. 152 with Brian Cote. Presque Isle County has saved a half million dollars using a third party administrator for health insurance coverage. The committee will review worker's compensation coverage for the Emergency Services Director.

**PLANNING COMMISSION/ZONING BOARD OF APPEALS – RECORDING SECRETARY**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the payment amount of \$55.00 per meeting plus mileage to the recording secretary of the Planning Commission and the Zoning Board of Appeals, money to come from the Building & Zoning budget.

Ayes: All. Motion carried by roll call vote.

### **COURTHOUSE & GROUNDS COMMITTEE REPORT**

Commissioner Darga reported on the demolition of the house on the Nowicki property. There were no bids for the District Court renovation.

Commissioner Darga also reported on the hangar rental at the airport and the bid for the fence.

The new hangar building will be dedicated in memory of Margaret Radka on August 4<sup>th</sup>, 2012 at 2:00 p.m.

### **AIRPORT HANGAR DEDICATION – PURCHASE AUTHORIZATION**

Moved by Commissioner Darga and supported by Commissioner Lang to order a dedication plaque and outside lettering for the new hangar building at the Rogers City Airport, money to come from the Airport budget.

Ayes: All. Motion carried by roll call vote.

### **PERSONNEL COMMITTEE REPORT**

Commissioner Lang reported on the status of the union contracts. He also reported on the County Resource Officer position and that his position title may have to be adjusted.

### **WORK WEEK EXTENDED - DEPUTY TREASURER**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize Heidi Tulgestke to work 40 hours per week in the County Treasurer's office, effective March 12, 2012 through June 30, 2012.

Ayes: All. Motion carried by roll call vote.

### **OTHER GOVERNMENT OFFICIALS**

Joe Libby, County Resource Officer, proposed that the Ocqueoc Outdoor Center be used for the Michigan Townships Association meeting in July.

### **DISTRICT COMMISSIONER REPORTS**

Commissioner Darga reported on the renovation at the Nowicki Building and also the recyclable containers. He also discussed having F/Lt. Hahn and F/Lt. Caldwell appear at a board meeting to answer questions regarding the appeal of the prosecutor's dismissed charges.

Commissioner Sorgenfrei reported on the Ocqueoc Outdoor Center and that the Kiwanis Club is doing some renovation and repair on the bunkhouses. She also reported on signage at the camp.

Chairman Altman reported on the demolition of the Nowicki house and signage naming the offices located in the renovated Nowicki building. It was also discussed to call the building the "Presque Isle County Annex Building". Commissioner Darga will get a quote regarding the signage. Salvageable items from the Nowicki house will be removed by Commissioner Darga. The probation officer will possibly move in to the current District Health Department offices in the courthouse and the Veterans Counselor will move into the current Building & Zoning Office. The Finance Committee will coordinate

the cleaning and maintenance of the new building and also the rent that is to be paid by the District Health Department.

**CORRESPONDENCE**

Copies of the following were given to board members for review:

- MAC Legislative Updates.
- The 2012 first quarter report of the Veteran’s Counselor.
- An email giving an expansion update of the Thunder Bay National Marine Sanctuary.
- A letter from MSHDA announcing an on-site monitoring review of the 2009 Homeowner Rehabilitation grant.
- A letter from Relay for Life announcing their Kickoff Party.

**PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Schell to adjourn until Friday, April 27, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 9:12 p.m.

DATE \_\_\_\_\_

\_\_\_\_\_  
Carl L. Altman, Chairman

\_\_\_\_\_  
Susan M. Rhode, County Clerk

The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Friday, **April 27, 2012**, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the minutes of April 11, 2012, as printed.

Motion carried by a majority vote.

### **CITIZENS APPEARING BEFORE THE BOARD**

Kelly Heimstra from MSU Extension reported on the status of the 4-H extension educator position and interview and informed the board of a new website for MSUE.

Andy McCreery from Bearinger Township addressed the board regarding the DNR sponsored antlerless deer destruction because of the bovine TB issue and the economic impact this practice has on this area. He has collected petitions with 100 signatures opposing this deer herd decimation. He is requesting a resolution or letter of support from the board for his efforts ending this antlerless deer season.

### **LETTER OF SUPPORT – ANTERLESS DEER HERD DECIMATION**

Moved by Commissioner Darga and supported by Commissioner Lang to write a letter of support to the Department of Natural Resources opposing antlerless deer decimation, with this letter to be drafted by CRO Joe Libby.

Motion carried by a majority vote.

### **COUNTY TREASURER'S REPORT**

There was no County Treasurer's report presented for March at this time. Commissioner Lang stated the board should be informed of the financial status of the county and have a financial report for review.

### **RESOLUTION – CANINE OFFICER, NARCOTICS DETECTION DOG AND SCHOOL RESOURCE OFFICER MILLAGE**

WHEREAS, the general operating millage for the County of Presque Isle is 5.7400 mills; and

WHEREAS, the County Board of Commissioners has determined that it is necessary to seek up to 3/10 mill for funding the Presque Isle County Canine Officer, narcotics detection dog and school resource officer positions; and

WHEREAS, the County Board of Commissioners is committed to levy no more of the authorized millage than is necessary for such purposes;

NOW, THEREFORE, BE IT RESOLVED, that the following question be placed on the ballot for consideration of the electorate on August 7, 2012.

**PRESQUE ISLE COUNTY CANINE OFFICER, NARCOTICS DETECTION DOG  
AND SCHOOL RESOURCE OFFICER MILLAGE PROPOSITION**

Shall the County of Presque Isle levy a tax against all property in Presque Isle County of up to 3/10 mill, (.3000 mill) or \$.30 cents on each \$1,000.00 of taxable valuation for a period of four (4) years, being calendar years 2012 through 2015 inclusive, for the purpose of operating and staffing the Presque Isle County canine officer, detection dog and for funding school resource officer positions in the Presque Isle County public schools? If fully levied, this measure would generate approximately \$194,089.48 in revenue the first year.

Moved by Commissioner Darga and supported by Commissioner Schell to adopt the above resolution.

Ayes: All. Motion carried by roll call vote.

**2011 MEDICAL EXAMINER RETAINER FEE – PAYMENT**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment for medical examiner services for April 1, 2010 through March 31, 2011 in the amount of \$5,000.00, with money to come from the Medical Examiner's budget as follows:

Michael Fairbanks, MD	3,000.00
Brian Chabot	2,000.00

Ayes: All. Motion carried by roll call vote.

**2011 MEDICAL EXAMINER REPORT**

Moved by Commissioner Darga and supported by Commissioner Lang to receive and file the 2011 Medical Examiner report as submitted by Michael Fairbanks, M.D.

Motion carried by a majority vote.

**SERVICE AGREEMENT – JOHN'S PLUMBING & HEATING**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to enter into a service agreement with John's Plumbing & Heating, Inc. for service and check on air conditioner-Circuit Courtroom, roof top units, gas boilers, Dunkirk boilers, Ultra boiler, air conditioner-Jail and airport storage building boiler, at a cost of \$1,325.00 per year, and to authorize the chairman to sign said agreement, money to come from the respective budgets.

Ayes: All. Motion carried by roll call vote.

**PROFESSIONAL SERVICES INVOICE – LAKE EMMA DAM PROJECT**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize payment to White, Clarke & Mock in the amount of \$325.50 for legal services rendered for March, 2012 on the Lake Emma Dam Project, money to come from the Drain Commissioner's budget.

Ayes: All. Motion carried by roll call vote.

**OCQUEOC OUTDOOR CENTER – FOOD SERVICE LICENSE**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize payment of \$165.00 to District Health Department No. 4 for the food service license renewal at the Ocqueoc Outdoor Center, and to authorize the chairman to sign, money to come from the Ocqueoc Outdoor Center budget.

Ayes: All. Motion carried by roll call vote.

**LEO E. GOETZ ONAWAY AIRPORT – 2012 MOWING AGREEMENT**

Moved by Commissioner Lang and supported by Commissioner Darga to extend the existing contract dated June 8, 2011, between Presque Isle County and Mel Perkins for trimming and grass mowing at the Leo E. Goetz Onaway Airport for the 2012 mowing season.

Ayes: All. Motion carried by roll call vote.

**2011 H.U.N.T. ANNUAL REPORT**

Moved by Commissioner Lang and supported by Commissioner Darga to receive and file the 2011 Huron Undercover Narcotics Team Annual Report.

Motion carried by a majority vote.

Prosecutor Rick Steiger did a comparison of the 2010 and 2011 annual reports of WEMET and HUNT. He reported that Charlevoix County has developed their own drug enforcement team.

**PRESQUE ISLE COUNTY TREASURER – BONDING ISSUE**

Moved by Commissioner Lang and supported by Commissioner Schell to remove Coleen Main from the office of Presque Isle County Treasurer, effective immediately, due to her inability to obtain the required blanket bond in an amount not less than \$1,000,000.00 or surety bond in an amount not less than \$1,000,000.00, according to MCL 48.40a, P.A. 211 of 2007.

Ayes: All. Motion carried by roll call vote.

Commissioner Lang reported on options to keep Coleen employed as an irregular employee to do tax reversions and title searches.

**RESOLUTION**

WHEREAS, the County of Presque Isle is interested in the continuing effort to upgrade our 9-1-1 system for the safety of all our residents; and

WHEREAS, the County has demonstrated a need for this upgrade through a needs assessment with InterAct personnel; and

WHEREAS, the County intends to meet this need by leveraging the present program funds with available grant funding in the amount of \$20,000.00 from InterAct.

NOW, THEREFORE BE IT RESOLVED, that said County Board of Commissioners authorizes the Chief Elected Official to sign said application for grant funding; and

BE IT FURTHER RESOLVED, THAT THE Presque Isle County Board of Commissioners authorizes the grant application to be submitted for the upgrade of the current 9-1-1 system on the county's behalf.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to adopt the above resolution.

Ayes: All. Motion carried by roll call vote.

**COUNTY COURTHOUSE & JAIL  
REMODELING & RENOVATIONS CONCEPT DESIGN STUDY & DESIGN DEVELOPMENT**

The proposal from Trinity Architecture was \$16,800.00. No action was taken on this subject at this time.

**OTIS ELEVATOR PROPOSAL – THIRD LANDING CUT-OUT KEY SWITCH**

The estimate for this project is \$1,248.81. No action was taken on this proposal.

**TRANSFER – CHILD CARE FUND**

Moved by Commissioner Darga and supported by Commissioner Lang to transfer \$25,000.00 from Appropriations to the Child Care Fund.

Ayes: All. Motion carried by roll call vote.

**PUBLIC HEALTH & SAFETY COMMITTEE MEETING**

Commissioner Darga reported on disposing of old prescriptions, a HUNT meeting and the jail census.

**ADT – MONITORING OF COURTHOUSE FIRE ALARM**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to contract with ADT to monitor the fire alarm in the courthouse at a cost of up to \$1,000.00, and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.  
Commissioner Darga will contact Rich Kandow regarding the alarm system.

**PERSONNEL COMMITTEE REPORT**

Commissioner Lang reported that negotiations with POLC will start May 1. Steelworkers will contact Commissioner Lang for available meeting dates. He also reported that Sandy Miller wishes to return to her former custodial position. The deputy register of deeds position will be posted according to union contract.

**DEPUTY REGISTER OF DEEDS – JOB POSTING**

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to post the job opening for a deputy register of deeds according to union contract, and if no one signs the posting sheet internally, the Clerk is authorized to advertise the position in the local newspapers, money to come from the Board of Commissioner's budget.

Ayes: All. Motion carried by roll call vote.

**OCQUEOC OUTDOOR CENTER CARETAKER POSITION – ADVERTISE**

Moved by Commissioner Lang and supported by Commissioner Darga to advertise for a grounds maintenance caretaker at the Ocqueoc Outdoor Center for the 2012 summer season in the Presque Isle Advance and the Onaway Outlook, money to come from the Board of Commissioners budget.

Ayes: All, except Commissioner Schell who voted nay. Motion carried by roll call vote.

**COURTHOUSE & GROUNDS COMMITTEE MEETING REPORT**

Commissioner Darga reported that two grills and two trash cans need to be purchased for the 40 Mile Point County Park. He also reported that painting the airport runway will be done on July 21<sup>st</sup>. Airport Manager Mike Jermeay will be allowed to turn in per diem pay for time spent working the upcoming airshow. Commissioner Darga also reported on sprinkler heads needing replacement on the courthouse lawn, removing salvageable stuff from the Nowicki House and that May 15<sup>th</sup> is move-in day at the Nowicki Building.

**40 MILE POINT PARK – PURCHASE OF GRILLS/TRASH CANS**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the purchase of two gas grills for \$200.00 each and two trash cans for \$331.00 each, money to come from the County Park Fund.

Ayes: All. Motion carried by roll call vote.

**COURTHOUSE THIRD FLOOR REPAIRS – BIDS**

Two bids were received for repairs to the third floor of the Courthouse:

Larson & Sons Construction, Inc.		9,000.00
Chappa Construction, Inc.	Option 1	4,000.00
	Option 2	7,000.00

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to accept the Option 2 bid in the amount of \$7,000.00 from Chappa Construction, Inc. for repairs to the third floor of the courthouse as outlined in contractor’s proposal, with work to be completed three weeks from start date, and further, to contact Commissioner Darga to clarify the matter of purchasing doors for this project.

Ayes: All, except Chairman Altman who voted nay. Motion carried by roll call vote.

**OCQUEOC OUTDOOR CENTER – 2012 CLEANING SERVICES AGREEMENT**

Moved by Commissioner Darga and supported by Commissioner Lang to extend the 2011 existing contract between Presque Isle County and Sally Kaszubowski to provide cleaning services at the Ocqueoc Outdoor Center for the 2012 summer season.

Ayes: All. Motion carried by roll call vote.

**OCQUEOC OUTDOOR CENTER – SUPPLIES**

Moved by Commissioner Lang and supported by Commissioner Darga to purchase caged lights for the bunkhouses, pot and pans for the kitchen, cedar wood chips for the trails and fans for the bunkhouses at the Ocqueoc Outdoor Center, money to come from the Ocqueoc Outdoor Center fund.

Ayes: All. Motion carried by roll call vote.

**ABILITY TO BORROW FUNDS**

Prosecutor Rick Steiger will investigate the ability of the county to borrow funds with or without voter approval. This matter will be reported on at the next meeting.

**TRINITY ARCHITECTURE & MANAGEMENT – COURTHOUSE & JAIL DESIGN PROPOSAL**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to enter into a contract with Trinity Architecture & Management in the amount of \$16,800.00 for a Courthouse and Jail design study for additions, remodeling and renovations concept design and development.

Commissioner Darga withdrew his motion and Commissioner Sorgenfrei withdrew her support.

**PROSECUTOR'S REPORT**

Prosecutor Rick Steiger reported on meth lab cleanup costs and the prosecution of a sex offender.

**DISTRICT COMMISSIONER REPORTS**

Commissioner Darga requested that Commissioner Lang take his place on the Planning Commission. This request was granted by Chairman Altman.

Commissioner Sorgenfrei reported on a Straits Regional Ride meeting.

County Resource Officer Joe Libby reported that bids are out for the Millersburg trailhead project and are due May 8<sup>th</sup>.

**CORRESPONDENCE**

Copies of the following were given to board members for review:

MAC Legislative Updates

Great Lakes Lighthouse Festival Notice

Notice of Memorial Day weekend open house at the Lighthouse Park

A letter to Gary Rickard from the Building Official

A notice from Drain Commissioner Charles Lyon

A notice of the 2012 Upper Peninsula History Conference

A letter to Clarence Kandal from the Dept. of Agriculture & Rural Development

**PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem & mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Wednesday, May 9, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 12:10 p.m.

DATE \_\_\_\_\_

\_\_\_\_\_  
Carl L. Altman, Chairman

\_\_\_\_\_  
Susan M. Rhode, County Clerk

